

Survey: Visit to the University of Melbourne

The University of Melbourne >

We sincerely hope that your visit to the University of Melbourne was a most informative and interesting one. In order to further enhance the International Relations Office's International Visitors Program, it would be greatly appreciated if the following survey could be completed and returned at your earliest convenience to:

International Relations Office
Level 3, John Smyth Building
University of Melbourne, Parkville, Victoria, 3010, AUSTRALIA
Facsimile: 61 3 8344 9961

Alternatively, you may wish to complete this form electronically at the following website:
http://www.iro.unimelb.edu.au/iro/visit_management

Name and Title: _____

Name of Institution / Organisation: _____

Date of visit: _____

Please tick the appropriate box with your response. Additional space is provided at the bottom for further comments.

| Item | Unsatisfactory | Satisfactory | Good | Excellent |
|--|----------------|--------------|------|-----------|
| 1. Arrangements prior to the visit Consultation and correspondence during the planning phase of your visit | | | | |
| 2. Visit Program Program of visit arranged for your visit (Did the visit program meet your expectations?) | | | | |
| Relevance of meeting/s (Did the content of the meeting/s or presentation/s meet your objectives?) | | | | |
| Duration of meeting/s | | | | |
| Venues for meeting/s | | | | |
| Catering (if provided) | | | | |
| Publications issued to you by the International Relations Office and or faculties/departments visited | | | | |
| Assistance provided by International Relations Office staff during your visit | | | | |
| 3. Post visit Follow up of actions by International Relations office staff after your visit. (if applicable) | | | | |

Further comments and/or suggestions for service improvement

Thank you for taking the time to complete this survey



THE UNIVERSITY OF
MELBOURNE